

## REGULAR MEETING FEBRUARY 20, 2024

The Commissioners of the Housing Authority of the Township of Neptune, in the County of Monmouth, met in the regular session in the conference room at 1810 Alberta Avenue, Neptune, New Jersey. Vice -Chair Foster called the meeting to order at **5:32 p.m.** and the Executive Director, Mr. Cook called roll.

Present: Commissioners **Barksdale, Bradley, Foster, Johnson, and Williams**  
Absent: Commissioners: **Griggs, Holly**

It was announced that the requirements of R.S. 10:4-18 have been satisfied by the publication of the required advertisement in the Coaster and in the Asbury Park Press on **April 5, 2023**, posted on the bulletin board in the Central Office of the Housing Authority of the Township of Neptune and filing said notice with the Municipal Clerk of the Township of Neptune. In case of a fire, the stairways to the right and left will be utilized as our emergency exits.

Let the record reflect Commissioner **Holly** arrived at 5:34 p.m.

### Minutes:

The minutes of the regular meeting of **December 19, 2023**, were offered for approval by Commissioner **Johnson** and seconded by Commissioner **Bradley**. The “Ayes” and “Nays” were as follows:

Ayes: Commissioners **Barksdale, Bradley, Foster, Holly, Johnson, and Williams**

Nays: **None**

Abstain:

**Vice -Chair Foster** thereupon declared the motion carried.

### Financial Report:

**The Executive Director: Mr. Cook** reviewed the financial reports and asked if there were any questions regarding the **December 2023** financial report, and being none Commissioner **Johnson** moved to accept, and Commissioner **Barksdale** offered a second. The “Ayes” and “Nays” were as follows:

Ayes: Commissioners **Barksdale, Bradley, Foster, Holly, Johnson, and Williams**

Nays: **None**

**Vice -Chair Foster** thereupon declared the motion carried.

**Mr. Cook** also asked if there were any questions regarding the **January 2024** financial report, and being none Commissioner **Johnson** moved to accept, and Commissioner **Holly** offered a second. The “Ayes” and “Nays” were as follows:

Ayes: Commissioners **Barksdale, Bradley, Foster, Holly, Johnson, and Williams**

Nays: **None**

**Vice -Chair Foster** thereupon declared the motion carried.

### Bills to be paid for the Month of February 2024

A-CHEM INDUSTRIAL SUPPLY	\$1,099.00	MAZTECK	\$2,609.53
ALLIANCE COMMERCIAL PEST	\$1,763.75	NEPTUNE SEWER UTILITY	\$79,580.00
BRADLEY CAR CARE	\$3,540.98	NEPTUNE TWP FUEL	\$1,039.37
FERGUSON	\$3,390.87	PILOT ELECTRIC	\$7,566.63
GEESE POLICE	\$1,460.00	TPK CONSTRUCTION	\$33,534.50
GRANT ENGINEERING	\$10,688.00	ZEP	\$6,802.20
HOME DEPOT	\$13,203.22		

A motion was offered to pay the presented bills by Commissioner **Williams** and Commissioner **Bradley** offered a second. The “Ayes” and “Nays” were as follows:

Ayes: Commissioners **Barksdale, Bradley, Foster, Holly, Johnson, and Williams**

Nays: **None**

**Vice -Chair Foster** thereupon declared the motion carried.

### Resident Arrears Report:

Mr. Wigenton stated it was a busy 2 months. Court was January 12, 2024, and out of the twelve (12) listed Nine (9) tenants showed up and entered into stipulations. There is another court date on March 8, 2024, for a warrant of removal. Today, Tuesday, February 20, 2024, we filed a Notice for a One-Strike violation and four (4) new non-payment of rent violations. Commissioner **Johnson** moved to accept, and Commissioner **Bradley** offered a second. The “Ayes” and “Nays” were as follows:

Ayes: Commissioners **Barksdale, Bradley, Foster, Holly, Johnson, and Williams**

Nays: **None**

**Vice -Chair Foster** thereupon declared the motion carried.

**Committee Reports:**

**Correspondence:**

**Old Business:**

Mr. Cook mentioned to the board; The Commissioners' Holiday Party had been cancelled for tonight as Mr. Griggs was absent and will be rescheduled for Tuesday, March 19, 2024, immediately following the Commissioners Meeting.

**New Business:**

Mr. Cook read and reviewed with the commissioners the operations reports. He also mentioned the upcoming **NJNAHRO** Conference in Atlantic City in April. Those who will be attending please contact Janine.

**Topic for Discussion:**

Vice-Chair Foster mentioned to the board she commends the maintenance staff on the wonderful job they are doing renovating the apartments, they look great! She recommended the commissioners go and take a look of the vacant apartments before and after renovations.

**Public Portion:**

**EXECUTIVE SESSION:**

**Whereas**, Chapter 231 of the Public Law of 1975, known as the "Open Meetings Law," authorizes a public body to meet in executive or private session under certain limited circumstances; and

**Whereas**, said law requires the Board of Commissioners to adopt a resolution at a public meeting before it can meet in such executive or private session.

**Now, Therefore Be It Resolved** that the Township of Neptune Housing Authority does hereby determine that it is necessary to meet in session prior to adjournment of this public meeting to discuss legal/personnel matters and the matters to be discussed are excluded from public discussion under the law and will be made public when the confidentiality is no longer required.

**ADJOURNMENT OF MEETING:**

A motion to adjourn was offered by Commissioner **Johnson** and seconded by Commissioner **Bradley**. The meeting was adjourned at **5:51 p.m.**

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**Bart J. Cook, Esq., PHM**  
**Executive Director**