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**EXECUTIVE DIRECTOR AND
 SECRETARY-TREASURER**
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RESOLUTION #2146

**TO APPROVE THE WRITING-OFF OF PRIOR TENANTS RECEIVABLE WHO
 CEASED TENANCY WITH AMOUNTS DUE TO THE AUTHORITY**

Whereas the HUD Financial Management Handbook No. 7475.1 stipulates that all tenant write-offs be done through Board Resolution; and

Whereas the Housing Authority of the Township of Neptune (the "Authority") desires to write-off tenant accounts receivable at this time; and

Whereas the following is a list of prior tenants of the Authority's Public Housing Projects who ceased tenancy with amounts still due the Authority:

Daran House (deceased)	Moved out:	12/1/2022	Balance:	\$ 2,987.98
Evelyn Young (deceased)	Moved out:	1/17/2023	Balance:	\$ 52.46
Nicole Davis	Moved out:	2/07/2023	Balance:	\$ 1,761.96
Priscilla Lynch	Moved out:	2/14/2023	Balance:	\$ 8,634.39
Estefanie Jean Vilma	Moved out:	3/01/2023	Balance:	\$ 1,643.21
Tayin Slocum (deceased)	Moved out:	9/14/2023	Balance:	\$ 1,052.16

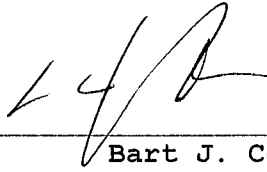
Total Amount \$ 16,132.16

Whereas the writing-off tenant accounts receivable does not relieve the prior tenant of a liability due to the Authority and the sole purpose of the write-off is to comply with the HUD handbook No. 7475.1; and

Whereas the Authority has hired Kevin P. Wigenton, Esq. to collect past debts, and whereupon after the approval of this resolution the prior tenants noted above will be turned over to Kevin P. Wigenton, Esq. for action, on a contingency basis; and

Now Therefore Be It Resolved that for purposes of HUD compliance the aforementioned amount totaling **\$16,132.16** are hereby written off as uncollectible debts.

Moved By: Commissioner Holly
Second By: Commissioner Williams



Bart J. Cook, Esq.

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Housing Authority on the 19th day of September 2023.

Recorded vote for resolution #2146 the writing-off of prior tenants' receivable who ceased tenancy with amounts due to the authority.

<u>Commissioner</u>	<u>Recorded Vote</u>			
	Aye	Nay	Abstain	Absent
DERRICK T. GRIGGS, <i>Chairman,</i>				X
CAROL A. FOSTER, <i>Vice Chairman</i>	X			
ANNETTE D. BARKSDALE	X			
JOYCE A. BRADLEY	X			
EILEEN M. HOLLY	X			
WINIFRED P. JOHNSON				X
NICHOLAS WILLIAMS	X			